

Tokyo University of the Arts, Faculty of Fine Arts Student Exchange Program

How to apply

Students from partner institutions may apply to participate for each term as outlined below.

School Terms:

Spring semester	1st April to 30th September
Class period:	Early April to late July
Summer vacation:	Late July- 30 th September
Fall semester	1st October to 31st March
Class period:	Early October to late January
Winter vacation:	Late January- 31 st March

Application Deadline

For Spring semester: 31 st October (previous year)	For Fall semester: 31 st May
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Notification Date

For Spring semester: Middle of December (previous year)	For Fall semester: Middle of July
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Application Steps

<p>Step 1: Nomination</p> <p>The exchange coordinator at your home institution must nominate exchange students to Tokyo University of the Arts. Applicants who are not nominated by their home university cannot be accepted.</p>
<p>Step 2: Application to Tokyo University of the Arts</p> <p>Email the application documents <u>to the Educational Affairs Section of Faculty of Fine Arts</u> (bijutsu.ryugaku@ml.geidai.ac.jp) in digital format. Do not send hard copy to us.</p>
<p>Step 3: Selection</p> <p>When your application is received at our office, it will be forwarded to the course Professors for selection. Tokyo University of the Arts reserves the right, in accordance with its application procedure, to accept or reject an application for the exchange study. The Professors base their decisions on the artistic quality of the portfolio and on the student's qualifications.</p>
<p>Note:</p> <p>Please understand that because of the large number of applications, we are not in a position to offer feedback as to reasons for rejections. You will be notified as soon as our Professors have reached their decision.</p>

Application Documents

*NOTE: Documents 10 and 11 are applicable only to Chinese and Taiwanese students.

1. Application form for exchange program

The application form is sent to the students separately after the nomination.

2. Study/research plan or Motivation letter

3. Recommendation letter from student's adviser

Free format with your professor's signature

4. Latest transcript at your home university in English or Japanese

For self-translation, the original must be attached.

5. Portfolio

6. Color-photocopy of main passport pages

Passport number should be showing clearly.

7. ID Photo Data

Taken within 6 months, full face, no background (including shadow), size must be 4:3 ratio of height to width such as 560 x 420 pixels, 600 x 450 pixels

8. Certificate of Language proficiency test (English or Japanese)

*The certificate issued by the institution you currently enrolled is not valid.

If you don't hold any official English certificate or Japanese certificate, please take an online English test of the free 50min EF SET and attach the test result. **[EF SET]** <https://www.efset.org/>

9. Application for Certificate of Eligibility for TUA student exchange in Excel format

NOTE: Submission of the form does not guarantee a student exchange.

Please note that these documents are necessary to facilitate the procedures when you are accepted.

Japanese passport holder is not required to submit.

10.*Certificate of defrayer's deposit balance if the person who defrays expenses is living in the other countries

(Ex.: Certificate of Deposit from 中国工商银行, 中華銀行)

11.*A copy of identification certificate

(Ex.: ID card, 常住人口登記証, 居民身分證, 戶籍謄本)